



Job opportunity! Join our team of energetic leaders!
Impact Santé Afrique: Non-Governmental Organization
Title: Civil Society Engagement programs assistant consultant
Section: High Impact programs
ISA opening hours: Monday to Friday, 09:00 - 17:00

Job Description

Impact Santé Afrique (ISA) is an African non-governmental organization based in Cameroon. ISA specializes in advocacy and strategic communications with the main objective of contributing to the malaria fight, other health issues and improvement of people's health. ISA seeks an experienced **Civil Society Engagement programs assistant consultant** to support the Civil Society Organizations (CSOs) engagement in malaria and health, with a strong focus on Cameroon and DRC.

Key Duties and Responsibilities

The **Civil Society Engagement programs assistant consultant** will be responsible to support the implementation of ISA civil society programs in malaria and health. He/she will assist the team with the implementation of ISA key advocacy campaigns, capacity-building activities, development and roll of tools for CSOs, coordination of activities, and malaria and health engagement actions thus influencing the work of civil society at the national, regional and global levels to achieve significant impact. He/she will focus as well on Cameroon & DRC programs.

Program implementation

- Support the development and implementation of a strong and robust CSOs engagement program in health and malaria
- Maintain regular contact with civil society representatives and assist in identifying and addressing their needs in line with ISA programs objectives.
- Contribute to the planning and development of ISA CSOs projects/activities.
- Support the activities of CSOs programs in Cameroon and DRC.
- Facilitate, including logistical support, the organization of workshops, training sessions, and other events.
- Maintain complete records of training and information materials.
- Assist the team to implement the mechanism for CSOs engagement.
- Support data collection to demonstrate impact of CSOs in malaria and health.
- Assist with the day to day CSOs engagement activities and documentation of key results
- Undertake other duties as assigned by ISA

Qualifications

- A Bachelor's degree in Human Rights, Public Health, Political Sciences, Communications, or Advocacy, Social Sciences, Management or related fields.
- At least 2 years' experience in related fields.
- **Ability to write and speak fluently in English and French.**
- Ability to work in an international/multicultural environment.



- Excellent oral and written communication skills (including report writing) in **English and French** to produce professional documents of national and international standards and to participate in policy discussions and debates.
- A positive and dynamic attitude;
- Strong organizational skills, work methodology: Ability to plan, prioritize and organize own and others' work; ability to work under pressure to meet established deadlines.
- This position may require some local and international travel.
- Note: this position is based in Cameroon, DRC or within Africa

To Apply:

Applications including a cover letter, CV or resume, and 2 professional references are due by **October 7th, 2022 at 11:59 pm GMT +1**.

Please submit your application to: jobsimpactsante@gmail.com

Object: **Civil Society Engagement Programs Assistant consultant**

Please for more information: contact@impactsante.org