



IMPACT SANTE AFRIQUE

Job opportunity

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Impact Santé Afrique : Non-Governmental Organisation

Position: Program Officer JLA consultant

Section: High Impact Programmes

Employment: Full time

Duration: Starting date from 5 September 2022 (12 MONTHS renewable)

Location: Yaoundé/Cameroon

Job description

Impact Santé Afrique (ISA) is an African non-governmental organisation based in Cameroon. ISA specialises in advocacy and strategic communication with the main objective of contributing to the fight against malaria and improving the health of populations. ISA has co-established and coordinates the new Global Platform of Civil Society Organisations Against Malaria (CS4ME) which aims to increase community-centred, gender-sensitive, adequately funded and inclusive civil society advocacy and programming against malaria.

As part of the implementation of the Joint Learning Agenda on Health Financing and Universal Health Coverage (UHC), Impact Health Africa and WACI HEALTH are implementing a project that aims to promote multi-stakeholder collaboration that will provide constructive mechanisms for governments and donors to realise the need for equitable use of health funds and take appropriate action.

The project will be implemented in 20 countries (10 French-speaking and 10 English-speaking African countries). The programme is currently in the early stages of phase 2. This phase will identify areas where Civil Society Organisations (CSOs) need practical capacity building to effectively implement their advocacy plans and strategies; work with the expert group to help CSOs develop or refine national advocacy strategies; help CSOs identify the national health financing priority on which to focus for advocacy, and put the knowledge gained into practice through capacity building, technical assistance, mentoring and tailored grants.

Therefore, to carry out this project, ISA is looking for a JLA Program Officer to support the Regional Project Coordinator in the overall management of the project: technical, administrative and financial with a focus on Francophone countries.

Main tasks and responsibilities

The JLA Programs Officer will assist the implementation of the project by actively seeking and responding under the guidance of the Regional Coordinator to feedback from all focal points, CSOs and other project stakeholders. As such, he/she will be expected to perform the following tasks:

- Assist the implementation of the project by actively seeking and responding to feedback from all focal points, CSOs, and other project stakeholders.
- Assist in the organization of training/awareness-raising activities related to the implementation of the project (organization of webinars/regional meetings).
- Assist in the production of periodic progress reports, as well as final reports as required by the GFF procedures.
- Support the coordinator in monitoring the country focal points and organizing monthly meetings with each team of Francophone focal points.
- Assist the Coordinator in data collection for Francophone countries.
- Set up an information and monitoring database of activities, communicate and ensure good visibility of the project's achievements.

- Assist in coordinating monthly calls, quarterly camps/planning sessions and face-to-face meetings
- Contribute to smooth and regular communication between WACI Health and ISA teams and project partners in the field (civil society focal points) and strengthen partnership relations with other organizations involved in the project.
- Contribute to the collaboration between partners and stakeholders to ensure good coordination and ownership of project activities and results
- Assist in the follow-up of programmatic and financial reporting to CSO focal points throughout the implementation of the project for Francophone African countries.
- Assist the Regional Coordinator in the coordination and monitoring of the project's Monitoring, Evaluation, Accountability and Learning (MEAL) activities in the field, ensuring that implementation schedules are adhered to in accordance with the detailed business plan, and that adherence to MEAL-related systems for quality project implementation is strengthened.
- Carry out any other tasks required by and ISA as part of the implementation of the project.

Qualifications

- A minimum of a Bachelor's degree or another university degree in community health, public health, monitoring, and evaluation or related specialization is essential.
- A minimum of "2 years" experience in a similar position involving monitoring, data collection, documentation, and reporting.
- Knowledge of health financing and Universal Health Coverage
- Proven logistical ability.
- Computer literate with MS Office skills
- Experience in capacity building
- Strong communication skills; oral, written, and presentation skills
- Strong management skills (managing, motivating, and developing staff)
- Team oriented
- Must be flexible and culturally sensitive
- Fluency in written and spoken English and French is mandatory

To apply

Applications including a Letter of Interest, CV and 3 professional references are received until 20 August 2022 at 11:59 GMT +1.

Please submit your applications to: jobsimpactsante@gmail.com | Subject: **Program Officer JLA**

For more information: contact@impactsante.org